

MC No. 02, s. 2006

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS, BUREAUS, OFFICES AND AGENCIES OF THE NATIONAL GOVERNMENT; GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS; GOVERNMENT FINANCIAL INSTITUTIONS; BOARDS, TASK FORCES, COUNCILS, COMMISSIONS AND OTHER AGENCIES ATTACHED TO OR UNDER THEIR ADMINISTRATIVE SUPERVISION

SUBJECT : *Guidelines for the Placement of Personnel Affected by the Rationalization of the Functions and Agencies in the Executive Branch*

Pursuant to CSC Resolution No. 060056 dated January 11, 2006, and mandate under Executive Order No. 366 issued on October 04, 2004, entitled "*Directing a Strategic Review of the Operations and Organizations of the Executive Branch and Providing Options and Incentives for Government Employees Who May Be Affected by the Rationalization of the Functions and Agencies of the Executive Branch*", the Civil Service Commission hereby promulgates and adopts the attached Guidelines for the Placement of Personnel Affected by the Rationalization of the Functions and Agencies of the Executive Branch.

Heads of Departments and agencies are enjoined to comply with these guidelines.

(signed)

KARINA CONSTANTINO-DAVID

Chairman

13 January 2006