



MC No. 13, s. 1996

**MEMORANDUM CIRCULAR**

**T O : ALL HEADS OF DEPARTMENTS, BUREAUS AND AGENCIES OF NATIONAL, LOCAL GOVERNMENTS INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS**

**SUBJECT : *Observance of the 96th Anniversary of the Philippine Civil Service***

The Philippine Civil Service will observe its 96th Anniversary on 13-19 September 1996. The theme of the celebration: "Good and Honest Governance: A Civil Service Covenant" should remind all public officials and employees of their obligation to serve the public with integrity and competence. This is also in line with the government's campaign against red tape, graft and corruption which are major obstacles to national development.

All government agencies and instrumentalities at all levels, including regional and field offices, are enjoined to participate in the various activities lined up for the celebration.

**Annual Lingkod Bayan/Dangal ng Bayan/Pag-asa Awards**

**President Fidel V. Ramos** will confer the **Lingkod Bayan** and **Dangal ng Bayan Awards** to deserving government personnel and entities on 13 September 1996 in Malacañang Palace. **Pag-asa Awards** will also be conferred by the Civil Service Commission. These awards will honor exceptional government employees.

**Konsiyerto Para sa Mamamayan**

A concert for government employees and their families will be held on 16 September 1996 at the Folk Arts Theatre. This concert will feature talents from various government agencies in Metro Manila. Civil Service Regional and Field Offices shall also spearhead similar concerts in various regions and provinces.

### **Award Rites for the Civil Service Centennial Logo Contest**

Another highlight of the celebration is the awarding ceremony for the winners in the recently concluded Civil Service Centennial Logo Contest.

### **Photo Contest: *Iba't-Ibang Anyo ng Paglilingkod***

The Commission is sponsoring a photo contest, "*Iba't-Ibang Anyo ng Paglilingkod*" in cooperation with the Press Photographers of the Philippines and the Presidential Photographers Association. The photo contest will feature the civil servants in their diverse roles and responsibilities and how they touch the lives of the public. Winning entries in the contest will be exhibited during the Civil Service Week celebration at the Central Office.

### **Suggested Agency Activities**

Suggested activities are weekend clean and green and tree planting activities, agency open house and people's day and agency general assembly.

***Weekend Clean and Green.*** All government officials and employees throughout the country are encouraged to engage in organized cleaning and tree-planting activities on September 14 and 15 in their respective offices or communities. Pursuant to CSC-DENR Memorandum Circular No. 1, s. 1996, the theme of this activity will be called "A Million Plus Trees: A Civil Service Legacy." The Civil Service Regional Directors shall coordinate with the Department of Environment and Natural Resources and the Department of Public Works and Highways for the requirements and preparations for these activities.

***Agency Open House and People's Day.*** For the duration of the Civil Service Week, all government agencies are encouraged to have an Open House and People's Day. This is intended to orient and educate the public on their organizational set-up and processes, highlighting those expertise and services that have maximum impact on the transacting public. Agencies may showcase such services, through exhibits, briefings, video showing and guided tours.

***Agency General Assembly.*** All agencies are encouraged to conduct general assemblies for its employees to discuss and resolve issues affecting them.

**Anniversary Posters and Banners/Streamers**

The CSC will be distributing anniversary posters to all government offices, through its CSC Regional and Field Offices.

CSC Regional and Field Directors shall coordinate these anniversary celebration activities with the offices under their jurisdiction.

All government officials and employees are enjoined to actively support and participate in this week-long celebration.

For further details and assistance, please contact our Civil Service Regional and Field Offices in your respective regions/cities/provinces.

  
CORAZON ALMA G. DE LEON  
Chairman

08 August 1996

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Winword