Examination Advisory No. __04__ , s. 2018

ADVISORY

TO : **ALL EXAMINEES OF THE NOVEMBER 26, 2017 BCLTE**

SUBJECT : **Accessing Online Civil Service Examination Result Generation System (OCSERGS)**

Examinees, both passed and failed, of the November 26, 2017 Basic Competency on Local Treasury Examination (BCLTE) may now generate their individual test result using the Online Civil Service Examination Result Generation System (OCSERGS), which can be accessed through the CSC website www.csc.gov.ph.

To use OCSERGS, the examinee should encode/fill in the required data in the corresponding data fields accurately, following the proper format. (*Note: Make sure to encode the complete data, then press the tab key on the key board to go to the next field. On any data field, DO NOT USE/CLICK PRE-EMPTIVE POP-UP LIST/WORDS.*)

When the screen returns to the user interface after clicking the "submit" button, do the following procedures:

1. Click the arrow left/bank icon "←" at the upper left part of the screen.
2. Click again the "submit" button.
   (*Note: The examinee's Report of Rating will appear on screen, which can be printed by clicking the "Print this page" link/icon found at the upper right side of the screen.*)

When the "result generation failed" dialogue box appears on screen, do as follows:

1. Click "ok"
2. Key in again required data
   (*Note: Make sure to encode the complete data, then press the tab key on the key board to go to the next field. On any data field, DO NOT USE/CLICK PRE-EMPTIVE POP-UP LIST/WORDS.*)
3. Click the arrow left/bank icon "←" at the upper left part of the screen.
4. Click again the "submit" button.

It is emphasized that no report of rating shall be mailed to individual examinees.

Please be guided accordingly.

Approved:

FERNANDO M. PORIO
Director IV
Examination, Recruitment and Placement Office

19 JAN 2019

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