



CIVIL SERVICE COMMISSION
Bids and Awards Committee for Disposal

08 September 2016

Invitation to a Sealed Public Bidding for the Sale of One (1) Lot of Unserviceable Equipment and Waste Materials, One (1) Lot Defective Cellular Phones and Twelve (12) Units of Functioning Cellular Phones

The Civil Service Commission (CSC) invites all interested parties to a sealed public bidding for the disposal through sale on an "as is, where is" basis of the following equipment and materials:

ITEM	DESCRIPTION	MINIMUM BID PRICE
1	1 Lot Unserviceable Equipment (per attached summary list)	P90,000.00
2	1 Lot Defective Cellular Phones (per attached summary list)	P400.00
3	12 Units of Functioning Cellular Phones (per attached summary list)	Per unit

Prospective bidders may inspect the abovementioned subject materials and unserviceable equipment at the CSC – Central Office (CO), OFAM Conference Room, Basement Level, Constitution Hills, Diliman, Quezon City during working days from **September 8-15, 2016**, 8:00 a.m. to 5:00 p.m.

Bid forms can be secured from the CSC Disposal Committee (DISCOM) Secretariat c/o Mr. Edgardo "Don" M. Wyco at the General Services Division (GSD) – Office for Financial and Assets Management (OFAM), Basement Level, CSC Main Office Building, Constitution Hills, Diliman, Quezon City and can also be inquired of at telephone number (02) 931-79-90.

Sealed bids shall be accompanied by a photocopy of a valid government-issued identification card and a **bidder's bond** in the form of cash, cashier's check or manager's check in an amount equivalent to at least ten percent (10%) of the Total Bid Offer, and shall be submitted to the CSC DISCOM Secretariat not later than **9:30 a.m. of September 16, 2016**. Opening and deliberation of sealed bids will be at 10:00 a.m. of the same date, to be held at OFAM Conference Room, Basement Level.

CSC – CO hereby reserves the right to reject any or all bids, to waive any formality therein, or to accept such bid/s that may be considered most advantageous to the government.

Let copies of this Invitation be posted to three (3) conspicuously areas within the CSC premises and be advertised in the CSC website for five (5) consecutive days to invite qualified bidders.

ATTY. MARIA CINDERELLA M. MARTE-LIM
Chairperson
Bids and Awards Committee for Disposal

In a Race to Serve: Responsive, Accessible, Courteous and Effective Public Service



CSC DISPOSAL COMMITTEE

**Disposal of Unserviceable Properties (Office Equipment)
Thru Public Bidding/Auction**

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RESOLUTION NO. 2015-002

WHEREAS, the CSC Disposal Committee through its Task Force on Inspection has inspected the unserviceable office equipment and various waste materials for disposal as indicated in the attached Inventory and Inspection Report of Unserviceable Property (**IIRUP**) submitted by the Office for Financial and Assets Management (**OFAM**) ;

WHEREAS, in its meeting on March 11, 2015, the Disposal Committee (**DISCOM**) set the total amount of **NINETY THOUSAND PESOS ONLY (Php 90,000.00)** as the government's Minimum Bid Price for the said Unserviceable Equipment and Waste Materials to be sold as **ONE (1) LOT**, to wit:

QUANTITY	UNITS	DESCRIPTION
34	units	Computer
3	units	Audio Recorder
5	pcs	Electronic Calculator
2	pcs	Electric Fan
6	pcs	Fax Machine
4	units	Laptop, Compaq Armada
1	unit	Notebook Computer
1	unit	Risograph Machine
21	pcs	Printer
1	unit	Projector

In a Commitment to Serve: responsive, accessible, courteous and effective Public Service


QUANTITY	UNITS	DESCRIPTION
3	pcs.	Steel Cabinet
5	pcs	AVR
8	pcs.	UPS
1	pc	CD Writer, Internal CD
85	pcs	Computer/Technical/Stacking Chair
1	pc	Coffee Maker
1	pc	Typewriter, Electric
2	pcs	Blinds
2	pcs	VHS Rewinder
1	pc	Rice Cooker
1	pc	Hub, D-Link 24 Ports
2	pcs	PABX, Panasonic Brand
1	pc	Flash drive 512 MB USB2.0
4	pcs	Telephone System
1	unit	Sing Along System, Sharp brand
1	unit	Piano, Zeitter and Winkelmann brand
2	pcs	Drill (Electric & Hammer)
6	pcs	Electric Airpot
1	pc	Coffee Maker, Hanabishi brand
1	unit	Compressor Machine, Vespa, 1HP
1	unit	Combo binding machine
1	pc	HD 18.2 GB Hot Swap Ultra II
1	pc	Lancard


NOW THEREFORE, the Disposal Committee hereby RESOLVES as it RESOLVED:

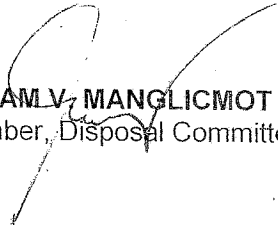
1. To recommend to the Commission the immediate disposal of the abovementioned unserviceable equipment and materials to prevent further deterioration and depreciation of their value; and
2. To direct the CSC Bids and Awards Committee for Disposal (BAC for D) to sell through public bidding/auction the said Unserviceable Equipment and Waste Materials.

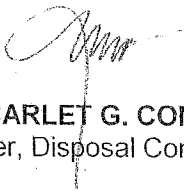
RESOLVED FURTHER that the CSC Disposal Committee and the Bids and Awards Committee for Disposal and their relatives within the fourth degree of consanguinity or affinity shall not be allowed to participate in the said public bidding/auction.

RESOLVED at the Civil Service Commission, Constitution Hills, Quezon City, this _____ day of _____, 2015.


ASST.COMM. ARIEL G. RONQUILLO
Chairman, Disposal Committee


MARICAR T. AQUINO
Vice Chairman, Disposal Committee


SAMLY MANGLICMOT
Member, Disposal Committee


ESCARLET G. CONDE
Member, Disposal Committee


DULCISIMO P. TABIRAO JR.
2nd Level Representative


ALBERTO N. IMPERIAL
1st Level Representative

Approved/Disapproved:

VACANT
Chairman


ROBERT S. MARTINEZ
Commissioner


NIEVES L. OSORIO
Commissioner

CSC DISPOSAL COMMITTEE

Disposal through Public Bidding of the
Twenty (20) Units of Unserviceable Cellular Phones

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RESOLUTION No. 015-001

WHEREAS, the appraisal of the following cellular phones intended for public bidding was listed in the Waste Material Report and Inventory and Inspection Report of Unserviceable Property of 2014 (IIRUP-2014);

WHEREAS, the DisCom Secretariat presented to the DisCom in its meeting held on October 9, 2014, twenty (20) units of cellular phones, 12 of which are functioning and the rest are defective and recommended for public bidding to be conducted by the Bids and Awards for Disposal Committee (BAC for D);

WHEREAS, the Disposal Committee (DISCOM) agreed to adopt the total amount of FOUR HUNDRED PESOS ONLY (Php 400.00) as the minimum Bid Price for ONE (1) LOT of defective cellular phones, to wit:

ITEM No.	BRAND/MAKE/MODEL	Date Purchased
1	Nokia , N97, black, IMEI#356064032214625	1/19/2010
2	Nokia , E90	8/07/2008
3	Nokia , E75, red, IMEI#356855022365438	10/13/2009
4	Nokia , E75, black,IMEI#356855024693795	10/13/2009
5	Nokia , N70, black,IMEI#359381002019512	08/10/2006
6	Nokia, E51	08/07/2008
7	Nokia , 3230, IMEI#35709902591270	11/05/2005
8	Nokia 5730, IMEI#351464030555330	10/13/2009

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WHEREAS, the DisCom likewise agreed that the depreciated and market values of the twelve (12) functioning cellular phones are as follows, to wit:

ITEM No.	BRAND/MAKE/MODEL	Date Purchased	Original Price	Govt. Minimum Bid Price /Appraisal
1	Nokia,N97,white, IMEI#356064034045548	9/16/2009	P 31,400	P500.00
2	Nokia , N91	7/11/2006	P33,300	P500.00
3	Nokia,N900, IMEI#356938035000380	6/18/2010	29,200	P500.00
4	Nokia,N86, IMEI#354203030732749	10/13/2009	P23,500	P400.00
5	Nokia , N82	08/07/2008	P19,500	P300.00
6	Nokia,E75, black,IMEI#3568550024518810	10/13/2009	P19,950	P500.00
7	Nokia,E75,red, IMEI#356855022365230	10/13/2009	P19,950	P500.00
8	Nokia,E75,red, IMEI#356855022365222	10/13/2009	P19,950	P500.00
9	Nokia,E75, yellow,IMEI#356855024758382	10/13/2009	P19,950	P500.00
10	Nokia,6303, IMEI#353199039995900	10/13/2009	P7,600	P200.00
11	Nokia,6303, IMEI#353199039996171, gray	10/13/2009	P7,600	P200.00
12	Nokia,5800, IMEI#356039030983165, black	10/13/2009	P14,950	P300.00

NOW THEREFORE, the CSC Disposal Committee hereby directs the CSC Bids and Awards Committee for Disposal (BAC for D) to conduct a public bidding as the mode of disposal for said unserviceable cellular phones;

RESOLVED FURTHER that the DisCom, the DisCom Secretariat and the BAC for D and their relatives within the fourth degree of consanguinity or affinity shall not be allowed to participate in the public bidding.

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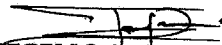
RESOLVED at the Civil Service Commission, Constitution Hills, Quezon City this _____ day of _____, 2015.


ASST. COMM. ARIEL G. RONQUILLO
DISCOM Chairman


DIR. MARICAR T. AQUINO
Vice Chairman


SAM V. MANGLICMOT
Member


ESCARLET G. CONDE
Member


DULCISIMO P. TABIRAO JR.
2nd Level Representative


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1st Level Representative

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Approved/Disapproved:

VACANT
Chairman

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Commissioner

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Commissioner

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