



CSC BIDS AND AWARDS COMMITTEE (BAC)

SUPPLEMENTAL BID BULLETIN NO. 2

Addendum No. 2

Name of Project: “Re-bidding on the Procurement of Janitorial Services in the CSC Central Office”

Solicitation No.: CSC-ITB No. 2014-012 (Rebidding of Janitorial Services)

PhilGEPS Ref. No.: 2796532

Following the conduct of the 2nd Pre-Bid Conference on September 24, 2014 for the above project, this Addendum is issued to clarify provisions in the Terms of Reference (TOR)/Manual of Bidding Documents for the aforesaid project.

I. Clarifications/Supplemental Requirements

The following were clarified/agreed upon by the CSC-BAC, the End-User Office (Office for Financial and Assets Management) and the participating bidders/suppliers during the conduct of the 2nd Pre-Bid Conference on September 24, 2014 for the above project.

- a. New prospective bidder must submit all the eligibility requirements and bid proposal/bid requirements and undergo with the Eligibility Checking/Bid Opening.
- b. Previous bidders that were declared as “Eligible Bidders” by the CSC-BAC during the 1st Eligibility Checking/Bid Opening on July 2, 2014 are no longer required to submit their eligibility requirements, but required to submit a Tax Clearance (a new requirement imposed by the GPPB-DBM) during the Re-bidding Stage/ Bid Opening on October 14, 2014.
- c. Previous declared “Eligible Bidders” in the First Bidding must submit anew the following technical documents to be checked during the Bid Opening (as indicated in the Manual of Bidding Documents):

Technical Component

1. **Bid Security or Bid Securing Declaration** (Photocopy)
2. **Technical Specifications** which includes the following:
 - a. **Production/Delivery Schedule**
 - b. **Manpower Requirements**
 - c. **After-Sales Service or Certification of Commitment** for Janitorial Services

3. **Omnibus Sworn Statement** certifying the following facts: (1) The bidder is not blacklisted; (2) The bidding requirements are authentic, true and correct; (3) The bidder authorizes the CSC to verify all their submitted documents; (4) The bidder's signatory is the duly authorized representative; (5) The bidder complies with the Disclosure Provision; (6) The bidder complies with the responsibilities of a prospective/eligible bidder; (7) The bidder complies with existing labor laws and standards; and (8) The bidder did not give/pay, directly or indirectly, any commission, amount, fee or any form of consideration to any person/official of the procuring entity.
4. **Up-to-date clearances/certifications from the SSS, PhilHealth and Pag-Ibig/HDMF** stating that the bidder has remitting regularly and up-to-date their employees' contributions, including the **NLRC clearance/certification** stating that the bidder has no pending case on appeal. In the absence of the clearance/certification, bidder may submit copies of receipts of the updated remittances/contributions.

Financial Component

5. Duly signed **Bid Price/Proposal in the Bill of Quantities** in the prescribed form and validity period; and Recurring and Maintenance costs, if applicable.
- d. Previous declared "Lowest Calculated Bidder" (i.e., **J/A Cleanwell Maintenance Services, Inc.**) which already passed in the checking of eligibility, bid proposal/requirements and in post-qualification evaluation shall no longer submit requirements, but, **should re-submit financial requirements (bid price/proposal in the bill of quantities)**.
 - e. The 2nd Eligibility Checking and Bid Opening are scheduled on the following date and time:

Deadline of Submission of Eligibility and Bid Proposal Requirements	-	October 14, 2014 @ 10:00 a.m.
Eligibility Checking	-	October 14, 2014 @ 10:00 a.m.
Bid Opening	-	October 14, 2014 @ 10:30 a.m.
 - f. **Other specifications/ requirements in the original Terms of Reference (TOR), Supplemental Bid Bulletin, and/or Manual Bidding Documents of the project are retained.**

This addendum is hereby made as an integral part of the Manual of Bidding Documents and Terms of Reference of the aforesaid project.

Please be guided accordingly.

(SIGNED)

DAVID E CABANAG, JR
CSC Assistant Commissioner
CSC-BAC Chairman

September 26, 2014

BAC Secretariat/ Supplemental Bid Bulletin #2 – Re-bidding on Janitorial Services.doc/pmg