



CSC-CO BIDS AND AWARDS COMMITTEE

CSC-ITB No. 2015-18
(Rebidding-Motor Vehicles)
September 24, 2015

INVITATION TO BID (ITB)

(Mode of Procurement: Public Bidding)

The Civil Service Commission (CSC), through its Bids and Awards Committee (BAC), invites **interested bidders/suppliers/dealers/distributors of motor vehicles** and duly registered with the *Philippine Government Electronic Procurement System (PhilGEPS)* (<http://www.philgeps.gov.ph.>) of the Department of Budget and Management (DBM), to bid through **public bidding** for the following project:

Title of Project: "Re-bidding on the Supply and Delivery of One Lot (6 Units) Motor Vehicle/Van for the CSC Central and Regional Offices"

Approved Budget for the Contract: **Php 9,970,000.00**

Specifications/ Requirements:

Item No.	Quantity/ Unit	Item Description	Unit Cost	Total Cost
1	1 Lot (6 Units)	<p>"Supply and Delivery of One Lot (6 Units) Motor Vehicle/Van for the CSC Central and Regional Offices"</p> <p><u>Technical Specifications / Requirements</u> [Please refer to the Technical Specifications/ Manual of Bidding Documents for the complete technical specifications and other requirements of the project.]</p> <p>Brand-New, 2015 Model; <u>Engine Type:</u> 2.5 Liter Diesel, 4 Cylinder In-Line; 16V, DOHC (Turbo Charged); <u>Max. Output:</u> 102Ps / 3,600Rpm; <u>Max. Torque:</u> 260Nm / 1,600 – 2,400 Rpm; <u>Transmission:</u> MT-5 Speed Manual Transmission; <u>Brakes:</u> Front Ventilated Discs / Rear Drums; <u>Tires / Wheels:</u> 195/80 R15 x 6JJ, Steel with Full cap (High Grade); <u>Interior Features:</u> New Leather-like Dash Board, Surface, Power Windows, Door Locks, Side Mirrors, Dash Mounted Gearshift Level; <u>Exterior Features:</u> New Design Front Grille, Bumper, Headlamps and Wheel Cap, Side Mirrors, Door Handles, Front & Rear Wiper, with Defogger, Multi- Reflector, Front Fluid</p>	P1,661,666.67	P9,970,000.00 (Inclusive of Govt. Tax/Applicable Charges)

		<p>Maintenance Access; <u>Safety Features</u>: Dual SRS Airbags, ABS, Side Door Impact Beams, Seatbelts, High Mount Stop Lamp; <u>Seating Capacity</u>: 13 Pax; <u>Audio System</u>: CD/Tuner/ Aux Input & Audio Cloc/ MP3 with Remote Control / With 4 Speakers; <u>Air-conditioning System</u>: Dual Type, <u>Add Ons</u>: Rear Floor board; <u>Color</u>: 2-Tone color</p> <p><u>Inclusions:</u> 3 years Free LTO Registration; 3 years or 100,000 kilometers warranty whichever comes first; Freebies (Tint, Matting, Seat Cover, Rustproof, 10 Liters Fuel, Umbrella, Car Cover, EWD and Lifetime Privilege Card); and Applicable Price Discount</p> <p><u>Delivery Period:</u> Delivery to CSC-CO shall be completed within thirty (30) calendar days after receipt of the approved Purchase Order/ Notice to Proceed.</p>		
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All particulars relative to the Eligibility, Technical and Financial Requirements/Bid Proposal Checking, Bid Evaluation, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of the Revised Implementing Rules and Regulations (RIRR) of the R.A. 9184.

Eligibility of bidders shall be evaluated using "PASS/FAIL" criteria. Only those bidders rated "Passed" for all the eligibility requirements shall be declared Eligible Bidders and passed in the technical requirements shall be declared Passing Bidders and allowed to participate in the next stage of bidding which is the Bid Opening. Bids equal to or lower than the ABC shall be evaluated based on their responsiveness with the CSC's requirements subject to Post-Qualification Evaluation before an award is made. Bids higher than the ABC shall be rejected and returned outright. Applications/proposals/bids submitted after the deadline and/or incomplete applications shall not be accepted.

Interested bidders shall register/apply first by submitting a Letter of Intent (LOI) to the CSC-BAC Secretariat with address and contact numbers indicated below. Authorized representatives shall submit or bring with them written authority/certification in representing their companies in the bidding.

Bidder/s may secure the Manual of Bidding Documents, **free-of-charge**, which contains the complete specifications/requirements and other components/details of the project from the CSC-BAC Secretariat with office located at the Pamathalaan Park, CSC Compound, Constitution Hills, Quezon City.

The **Pre-Bid Conference** shall be conducted on **October 9, 2015 at 10:00 a.m.** at the OFAM Conference Room, Basement, CSC Main Building, Civil Service Commission, IBP Road, Constitution Hills, Quezon City.

The eligibility requirements and bid proposals shall be dropped at the designated Bid Box for public bidding on or before October 22, 2015 and shall be closed strictly at 10:00 a.m. (timepiece/ clock of OFAM-CSC) located at the OFAM Room, Basement, Civil Service Commission, IBP Road, Constitution Hills, Quezon City and shall be opened on the same date for the **Eligibility Checking** and **Bid Opening**.

The eligibility requirements and bid proposal/requirements must be sequentially compiled in accordance with the checklist with index tabs and a table of contents for easy document browsing.

The following are the schedules of bidding activities for said project:

ACTIVITY	DATE / TIME	PLACE / VENUE
a. Invitation / Advertisement [Posting in the Newspaper for one (1) day and in PhilGEPS and CSC websites, including CSC Bulletin Board and conspicuous places for at least seven (7) calendar days]	September 28 to October 22, 2015 (Up to Bid Opening Date)	Newspaper; PhilGEPS Website; CSC Website and CSC Procurement Bulletin Board
b. Registration of Bidders and Issuance of Bidding Documents to interested bidders	September 28 to October 22, 2015 (Up to Bid Opening Date)	CSC-BAC and BAC-Secretariat Unit
c. Pre-Bid Conference (Discussion/ clarifications in the TOR, bidding requirements and other details of the project)	October 9, 2015 at 10:00 a.m.	CSC-BAC / BAC- Secretariat (OFAM Conference Room)
d. Deadline for Submission of Eligibility and Bid Requirements	October 22, 2015 at 10:00 a.m.	CSC-BAC / BAC- Secretariat (OFAM Conference Room)
e. Eligibility Checking (Opening of envelopes containing eligibility and technical requirements)	October 22, 2015 * at 10:00 a.m.	
f. Bid Opening (Opening of envelopes containing financial / bid proposal requirements)	October 22, 2015 * at 10:30 a.m. * At least 12 days after Pre-Bid Conference	

The CSC reserves the right to reject any application for eligibility, or all bids for any reasonable and justifiable ground, waive any required formality therein, and to make an award to the bidder whose proposal is deemed most advantageous to the government.

Additional information shall be furnished upon request. All communications should be addressed to the undersigned through the CSC-BAC Secretariat.

(Signed)

Director FERNANDO M. PORIO
CSC-BAC Vice-Chairman

<p>CSC-BAC SECRETARIAT OFAM , CSC Central Office Basement, CSC Main Building IBP Road, Constitution Hills, Diliman, Quezon City Trunkline: 931-7935 or 39 local 506, 545 Telefax: 931-8029</p>
