

**Civil Service Commission  
SFG-60**

**Request for Quotation**

Company Name : \_\_\_\_\_

Address : \_\_\_\_\_

Tel No. & Fax No. : \_\_\_\_\_

Solicitation No.: 2016-96

Date: 6/22/2016 *7/22*

PAIO2016-0719-084

Quotation No. *2960492*

Please quote your lowest price (VAT / Govt. Tax inclusive) on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery, if applicable and submit your quotation duly signed by your representative on **August 7, 2016** on the sealed envelope.

**SAM V. MANGLICMOT**

Chief, General Services Division

Office for Financial & Assets Management (OFAM)

**GENERAL CONDITIONS:**

1. ALL ENTRIES MUST BE TYPEWRITTEN OR PRINTED.
2. IF APPLICABLE, DELIVERY PERIOD SHOULD BE WITHIN \_\_\_\_\_ CALENDAR DAYS, AT 8AM-11:30 AM & 1PM-3PM. at the General Services Division-OFAM, Basement, Civil Service Commission, Constitution Hills, Quezon City.
3. Prospective bidders should have experience in undertaking a similar project within the last two (2) years with an amount at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bidders shall use non-discretionary "pass/fail" criteria.
4. Bidders may send their Price Quotation/Bid Proposal to the CSC-BAC through facsimile (fax) at telefax numbers 931-8029 / 931-931-7984, or drop it personally in the Bid Box located at the General Services Division-OFAM, Basement, CSC.
5. Bidders shall indicate in their price quotation/s the corresponding Solicitation No./ Reference No. found in the PhilGEPS Bid Notice of Abstract, for the identification of the project/items.
6. All items shall be delivered first before the payment is made by the CSC within the prescribed dates.
7. The CSC, as a collecting agency for the Bureau of Internal Revenue (BIR), shall deduct allowable Government Taxes.
8. Warranty shall be for a period of six (6) months for supplies/materials and one (1) year for equipment, from the date of acceptance by the procuring entity.
9. Bidders who are first timer to participate in the CSC's procurement/bidding, shall submit a copy of their "PHILGEPS Registration CERTIFICATE" upon submission of the price quotation.
10. Bidders shall submit copies of brochures/designs/drawings showing certifications of the product being offered.
11. The Commission reserves the right to require bidders to conduct a product demonstration in the General Services Division - Office for Financial and Assets Management, CSC CO, Diliman, Quezon City.
12. Bidders must not be blacklisted by the PhilGEPS-DBM as appeared in their "List of Blacklisted Bidders".

**(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)**

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	Rental of Bus/Transportation Services for the Awardees from	<i>3</i>			
	from the Hotel to Malacanan and vice versa in connection with				
	the 2016 Honor Awards Program				
	Specifications :				
	Offers a 12-hour period rental w/in MM				
	Courteous driver and assistant				
	Fully air-conditioned de luxe buses				
	Capacity of between 50-56 passengers				
	Has comfortable and reclining seats				
	Equipped with microphone (for easy coordination with the awardees and				
	Has built-in television & stereo (added comfort to the awardees)				
	Parking fee and drivers meals, negotiable				
	For further details, please contact:				
	Ms. FIABERNA U. SALUMBIDES				
	Tel No. 931-7993 and 932-0381				
	<b>TOTAL APPROVED BUDGET: Php 60,000.00</b> (Incl. of VAT/Govt. Tax/service charge)				

After having carefully read and accepted your General Conditions, I / We quote you on the item/s at prices noted above.

Printed Name/Signature

Date