



Republic of the Philippines
Civil Service Commission
Constitution Hills, Batasang Pambansa Complex, Diliman, 1126 Quezon City

100 Years of Service;
Civil Service at Its Best,
Mamamayan Muna

MC No. 03, s. 2003

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS, BUREAUS, OFFICES AND AGENCIES OF THE NATIONAL AND LOCAL GOVERNMENTS, STATE COLLEGES AND UNIVERSITIES, INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS

SUBJECT : Extension of the Deadline for Submission of Nominations to the 2003 Search for Outstanding Public Officials and Employees

Pursuant to CSC Resolution No. 03-0561, dated May 19, 2003, the Civil Service Commission, as the central personnel agency of the government that administers the annual nationwide Honor Awards Program, hereby announces the extension of the deadline for submission of nominations to this year's Search for Outstanding Public Officials and Employees from May 15 to May 28, 2003. This is to give the PRAISE Committee of the different departments/agencies adequate time to evaluate and complete the requirements for nominations.

Submission of nominations shall be made directly to the Honor Awards Secretariat, Public Assistance and Information Office, Civil Service Commission, Constitution Hills, Diliman, Quezon City.

All nominations received after May 28, 2003 shall automatically be included for evaluation in the 2004 Awards.

Please be guided accordingly.


KARINA CONSTANTINO-DAVID
Chairperson

May 15, 2003

mc-ext
PIS



Republic of the Philippines
Civil Service Commission
Constitution Hills, Batasang Pambansa Complex, Diliman, 1126 Quezon City

100 Years of Service;
Civil Service at Its Best,
Mamamayan Muna

RE : Extension of Deadline for Submission
of HAP Nominations

X ----- X

RESOLUTION NO. 030561

WHEREAS, pursuant to the Revised Administrative Code of 1987, Republic Act No. 6713 and Executive Order No. 508, s. 1992, as amended by Executive Order No. 77, s. 1993, the Civil Service Commission administers an annual, nationwide awards program for public officials and employees to be given the Presidential or Lingkod Bayan Award, the Outstanding Public officials and Employees Award or Dangal ng Bayan Award, and the Civil Service Commission or Pagasa Award;

WHEREAS, under CSC Resolution No. 030290, dated March 7, 2003, the Revised Guidelines on the Honor Awards Program, nominations to all the three award categories must be forwarded to any of the Civil Service Regional, Provincial or Field Offices on or before May 15 of any given year. Those received after May 15 will automatically be included for evaluation in the succeeding year's award;

WHEREAS, the new policy in the nomination procedure under the same Guidelines, requires the evaluation of nominations by the Agency PRAISE Committee and endorsement by the Head of Agency. In the case of nominees who are already heads of their agencies, the endorsement of higher ranking official which include the Department of the Interior and Local Government Secretary and the Executive Secretary is required;

WHEREAS, because of the limited period of time within which to comply with said requirement, the Commission has received a number of requests from agencies, such as the Philippine National Police, Department of Education, Department of Environment and Natural Resources, Foundation for Judicial Excellence and local government units, to extend the deadline for submission of nominations for this year's Awards;

WHEREAS, to give the PRAISE Committee of the different departments/agencies adequate time to evaluate and complete the requirements of the nominations and to generate more nominations, there is a need to extend the deadline for submission of nominations;


WHEREAS, Section 12 (2), Chapter 3, of the Revised Administrative Code empowers the Commission to "prescribe, amend and enforce rules and regulations for carrying into effect the provisions of the Civil Service Law and other pertinent laws;"

WHEREFORE, the Commission resolves, as it is hereby resolved, to extend the deadline for submission of nominations for this year's Honor Awards Program to May 28, 2003. However, said submission of nominations shall be made directly to the Honor Awards Secretariat, CSC-Central Office.

Quezon City, **MAY 19 2003**


KARINA CONSTANTINO-DAVID
Chairperson

ON LEAVE
JOSE F. ERESTAIN, JR.
Commissioner


J. WALDEMAR V. VALMORES
Commissioner

ATTESTED BY:

REBECCA A. FERNANDEZ
Director IV