



Announcement No. 27, s. 2017

ANNOUNCEMENT

FOR : HEADS OF CONSTITUTIONAL BODIES, DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT, LOCAL GOVERNMENT UNITS, GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS, AND STATE UNIVERSITIES AND COLLEGES

SUBJECT : National Archives of the Philippines Seminar-Workshop

The National Archives of the Philippines (NAP) will hold a live-out Seminar-Workshop on “**Records Counter Disaster Preparedness and Business Continuity**” on **August 8-10, 2017** at the **Ninong’s Hotel, Gov. Locsin St., cor. Maria Clara, East Washington, Legazpi City, Albay**.

The Seminar-Workshop aims to enable Records Officers/Custodians and other personnel gain working knowledge and acquire skills to cope with emergencies and disasters through prevention, response and restoration initiatives. The training will involve lectures, workshops and open forum discussions.

Registration fee is Php3,900.00 which includes seminar kits, handouts, meals (snacks and lunch), and certificate. Payments may be made in cash or check or LDDAP payable to National Archives of the Philippines through NAP’s Landbank Account Number 0012-113-005. Payments will also be accepted at the NAP Training and Information Division, VELCO Centre, cor., R.S. Oca & A.C. Delgado Streets, Port Area, Manila

All concerned government employees are encouraged to participate in this seminar-workshop. It is discretionary on the part of the agency heads to allow their employees to attend on official business, as provided for under CSC Memorandum Circular No. 43, s. 1993.

For more information, you may coordinate with the **Training and Information Division, National Archives of the Philippines** at telephone numbers (02) 521-6830 or through email at nationalarchives@nationalarchives.gov.ph.


ALICIA dela ROSA-BALA
Chairperson
09 AUG 2017

Bawat Kawani, Lingkod Bayani