

Republic of the Philippines
CIVIL SERVICE COMMISSION



Serbisyo Sibil: Isang Daang Taong Paglilingkod

MC No. 23, s. 2002

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS, BUREAUS, AND AGENCIES OF THE NATIONAL GOVERNMENT, LOCAL GOVERNMENTS, INCLUDING GOVERNMENT -OWNED AND CONTROLLED CORPORATIONS AND STATE COLLEGES AND UNIVERSITIES

SUBJECT : Frequency of Taking the Career Service Examinations

Pursuant to CSC Resolution No. 021279 dated October 7, 2002, the Commission resolved to limit the frequency of taking Career Service Examination, Professional and Subprofessional Levels to give the examinees the opportunity to improve their knowledge, skills and abilities necessary in passing the examination.

Effective October 7, 2002, taking the Career Service Examination, Professional and Subprofessional Levels, via Paper and Pencil Test or Computer-Assisted Test shall be once in three (3) months and up to four times only. Examinees failing on the fourth attempt may apply for the same level of the Career Service Examination only after two years from the date of the fourth examination taken.


KARINA CONSTANTINO-DAVID
Chairman

November 06, 2002
OREP



Republic of the Philippines
CIVIL SERVICE COMMISSION

Serbisyo Sibil: Isang Daang Taong Paglilingkod

Frequency of Taking the
Career Service Examinations

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RESOLUTION NO. 021279

WHEREAS, the 1987 Philippine Constitution mandates that appointment in the civil service shall be made only according to merit and fitness to be determined, as far as practicable, and, except to positions which are policy-determining, primarily confidential or highly technical, by competitive examination;

WHEREAS, the Commission cannot compromise the integrity of its examinations;

WHEREAS, the usual mode of examination given by the Commission is the Paper-and Pencil-Test (PPT);

WHEREAS, the Commission introduced in 1994 the Computer-Assisted Testing (CAT) mode of examination and it is being conducted on varying frequencies as determined by the CSC Regional Director;

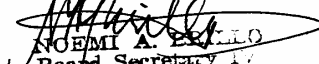
WHEREAS, there is a need to limit the frequency of taking the Career Service Examinations, professional and subprofessional levels, to give the examinees the opportunity to improve their knowledge, skills, and abilities necessary in passing the examinations;

WHEREAS, the Commission may promulgate its own policies, standards, and guidelines pertaining to the conduct of examinations as provided for in the Revised Administrative Code of 1987;

WHEREFORE, foregoing premises considered, the Commission hereby **RESOLVES** to prescribe the following guidelines on the frequency of taking the Career Service Examinations, professional and subprofessional levels:

1. Taking the Career Service Examination, professional and subprofessional, via PPT or CAT shall be once in three (3) months and up to four (4) times only;
2. An examinee failing on the fourth attempt can apply for the same level of the Career Service Examination only after two years from the date of the fourth examination taken;

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NOEMI A. PARDO
Board Secretary
Commission Proper Secretariat

3. All other guidelines on the processing of applications for Career Service Examinations, professional and subprofessional levels, not contrary hereof must be observed.

Effective immediately.

Quezon City, OCT 07 2002

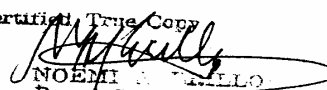

KARINA CONSTANTINO-DAVID
Chairman


JOSE F. ERESTAIN, JR.
Commissioner


J. WALDEMAR V. VALMORES
Commissioner

Attested by:


ARIEL G. RONQUILLO
Director III

Certified True Copy

NOEMI S. PARDO
Board Secretary IV
Commission Proper