



M.C. No. 4, s. 1999

**MEMORANDUM CIRCULAR**

**TO :** ALL HEADS OF DEPARTMENT, BUREAUS AND AGENCIES OF THE NATIONAL AND LOCAL GOVERNMENTS INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS, STATE COLLEGES AND UNIVERSITIES

**SUBJECT :** *Attendance to the Women's Day Celebration on 25 March 1999*

Pursuant to Republic Act 6949 which declares March 8 of every year as a working holiday to be known as National Women's Day and Proclamation No. 227 dated 17 March 1988 providing for the yearly observance of the month of March as Women's Role in History Month, the Civil Service Commission hereby authorizes the 1999 Women's Day celebration with the theme: "***Ang Iba't-ibang Papel na Gagampanan ng Kababaihan sa Bagong Siglo***".

To celebrate the achievements as well as the forward-looking plans of action for women in the new millennium, the National Commission on the Role of the Filipino Women (NCRFW) has organized sectoral sub-committees representing the 12 areas of the Beijing Platform of Action.

In this connection, all heads of agencies are requested to submit to NCRFW the following:

- a. Plan of Action for the month of March ( proposed format attached);
- b. Proposed year-long celebration, including an assessment of the Beijing Platform of Action; and
- c. A list of individuals who will serve as focal point persons on the women's month celebration.

All government agencies are enjoined to send a delegation and authorize the participation of government staff and officials (women and men) on official time in the 25 March 1999 Women's Day celebration which will be held at the Cuneta Astrodome from 8:30 am to 6:00 pm.

Transportation allowance shall be borne by their respective agencies. Expenses to be incurred in attending the Women's Day celebration shall be charged to the agency's allocation for Gender and Development (GAD) Programs, as provided for in the 1999 General Appropriations Act.

Confirmation of attendance shall be made to the Women's Month Celebration Secretariat to ensure your inclusion in the March 25 presentation of delegates at telephone numbers 536-8647/536-8648, fax number 523-2733. Attention: Beverly Red or Donna Regio.

  
CORAZON ALMA G. DE LEON  
Chairman

3 March 1999  
AsCom-F

**SUGGESTED FORMAT**

**PLAN OF ACTION for the Women's Month Celebration**  
(to be submitted to the Secretariat for inclusion in the Brochure/Poster  
to be distributed on 25 March 1999)

Objectives of Agency/ Organization/ School/Colleges/ Universities	Activities for the month of March 1999	Date and Venue Of Activity	Participants: Either open to the public/internal/ Inter-agency/inter-department