



MC No. 21, s. 1998

**MEMORANDUM CIRCULAR**

**T O : ALL HEADS OF DEPARTMENTS, BUREAUS, OFFICES AND AGENCIES OF THE NATIONAL GOVERNMENT AND LOCAL GOVERNMENT UNITS INCLUDING GOVERNMENT- OWNED AND CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS AND STATE COLLEGES AND UNIVERSITIES**

**SUBJECT : Approved Qualification Standards of Certain Positions at the National Irrigation Administration (NIA), Department of Science and Technology, (DOST), Technology and Livelihood Resource Center (TLRC) and Philippine State College of Aeronautics (PSCA)**

Pursuant to its Resolution Nos. 98-0729 dated April 14, 1998, 98-1059 dated May 14, 1998, 98-1229 dated May 26, 1998 and 98-1288 dated May 27, 1998, the Civil Service Commission has approved the qualification standards of the following positions in the agencies herein specified:

<i>POSITION</i>	<i>AGENCY</i>	<i>RES. NO.</i>
<b>PROCUREMENT OFFICER A (SG-16)</b>		
Education : Bachelor's degree relevant to the job	National Irrigation Administration	98-0729
Experience : 1 year of relevant experience		
Training : 4 hours of relevant training		
Eligibility : Career Service (Professional) Second Level Eligibility		
<b>ASSOCIATE SCIENTIST (SG-25)</b>	Department of Science and Technology	98-1059
Education : Doctoral degree relevant to the job		
Experience : 5 years of relevant experience		
Training : 32 hours of relevant training		
Eligibility : PD 997/PD 1080 Career Service (Professional)		

**ASSISTANT SCIENTIST (SG-24)**

Education : Doctoral degree relevant to the job  
Experience : 4 years of relevant experience  
Training : 24 hours of relevant training  
Eligibility : PD 997/PD 1080  
Career Service (Professional)

**TECHNOLOGY AND LIVELIHOOD  
OPERATIONS AIDE (SG-04)**

Technology and Livelihood 981229  
Resource Center

Education : High School Graduate  
Experience : None required  
Training : None required  
Eligibility : None required  
(MC 11, s. 1996 - Cat. III)

**TECHNOLOGY AND LIVELIHOOD  
OPERATIONS ASSISTANT I (SG-08)**

Education : Completion of two years studies  
in college  
Experience : 1 year of relevant experience  
Training : 4 hours of relevant training  
Eligibility : Career Service (Subprofessional)  
First Level Eligibility

**TECHNOLOGY AND LIVELIHOOD  
OPERATIONS ASSISTANT II (SG-10)**

Education : Completion of two years studies  
in college  
Experience : 2 years of relevant experience  
Training : 8 hours of relevant training  
Eligibility : Career Service (Subprofessional)  
First Level Eligibility

**TECHNOLOGY AND LIVELIHOOD  
OPERATIONS OFFICER I (SG-11)**

Education : Bachelor's degree  
Experience : None required  
Training : None required  
Eligibility : Career Service (Professional)  
Second Level Eligibility

**TECHNOLOGY AND LIVELIHOOD  
OPERATIONS OFFICER I I (SG-13)**

Education : Bachelor's degree  
Experience : None required  
Training : None required  
Eligibility : Career Service (Professional)  
Second Level Eligibility

**TECHNOLOGY AND LIVELIHOOD  
OPERATIONS OFFICER III (SG-15)**

Education : Bachelor's degree  
Experience : 1 year of relevant experience  
Training : 4 hours of relevant training  
Eligibility : Career Service (Professional)  
Second Level Eligibility

**SENIOR TECHNOLOGY AND LIVELIHOOD  
OPERATIONS OFFICER (SG-18)**

Education : Bachelor's degree  
Experience : 2 years of relevant experience  
Training : 8 hours of relevant training  
Eligibility : Career Service (Professional)  
Second Level Eligibility

**SUPERVISING TECHNOLOGY AND LIVELIHOOD  
OPERATIONS OFFICER (SG-22)**

Education : Bachelor's degree  
Experience : 3 years of relevant experience  
Training : 16 hours of relevant training  
Eligibility : Career Service (Professional)  
Second Level Eligibility

**AIRCRAFT MAINTENANCE  
TECHNOLOGIST III (SG-18)**

Philippine State College  
of Aeronautics

98-1288

- Education : Bachelor's degree in Aircraft  
Maintenance Technology/  
Aviation Electronics Technology
- Experience : 2 years of relevant experience
- Training : Forty (40) hours training with Socata-TB  
9C Aircraft
- Eligibility : Appropriate Airframe and Power  
Plant/Radio Instrument and Electrical  
License

**AIRCRAFT MAINTENANCE  
TECHNOLOGIST II (SG-15)**

- Education : Bachelor's degree in Aircraft  
Maintenance Technology/  
Aviation Electronics Technology
- Experience : 1 year of relevant experience
- Training : Twenty (20) hours training with Socata-TB  
9C Aircraft
- Eligibility : Appropriate Airframe and Power  
Plant/Radio Instrument and Electrical  
License

Please be guided accordingly.

  
CORAZON ALMA G. DE LEON  
Chairman

8 June 1998  
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