



MC No. 14, s. 1997

## MEMORANDUM CIRCULAR

**T O : ALL HEADS OF DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL AND LOCAL GOVERNMENTS INCLUDING GOVERNMENT-OWNED AND CONTROLLED AND STATE COLLEGES AND UNIVERSITIES**

**SUBJECT : Availment of LSP Masteral Degree Program (LSP-MDP) Through the Distance Learning Education at the University of the Philippines**

The Civil Service Commission, together with the University of the Philippines (U.P.) and the University of Victoria in Canada, have launched a Project entitled "Distance Education Capability in Public Management Education and Training in the Civil Service". This project is being funded under a grant by the Policy, Training and Technical Assistance Facility (PTTAF) under Canadian International Development Agency (CIDA). In this connection, the University of the Philippines has developed a distance education program for Master of Public Management (MPM) as an important component of the Project.

In this regard, and pursuant to CSC Resolution No. 972818, all LSP scholars interested to take up UP MPM through distance education at U.P. shall be admitted in the program.

Qualified LSP scholars shall be allowed to study on official time on part-time or half-day basis subject to the approval of their agency heads.

Hence, all heads of departments/agencies are enjoined to encourage their scholars to enroll in the MPM through Distance Learning Education starting SY 1997-98.

The guidelines for the Distance Learning Education is attached for the information and guidance of all concerned.

  
CORAZON ALMA G. DE LEON  
Chairman

May 21, 1997  
HRDO

Republic of the Philippines  
CIVIL SERVICE COMMISSION

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*Re: Availment of LSP  
through Distance Education  
at University of the Philippines*

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CSC RESOLUTION NO. 972818

**WHEREAS**, it is the policy of the Civil Service Commission (CSC) to provide a continuing program for the career and personnel development of all government employees at all levels;

**WHEREAS**, in support of this policy, the Commission established the Local Scholarship Program (LSP) under CSC Resolution No. 93-299; to provide educational opportunities to qualified employees who wish to pursue masteral degree courses;

**WHEREAS**, it has been noted that in the five (5) batches of LSP scholars (since SY 93-94), around 628 scholars were not able to avail of the LSP for not being allowed to pursue their scholarship on official time by their respective agency heads;

**WHEREAS**, the University of the Philippines has developed a distance education program for Master of Public Management as part of a CSC Project entitled "Distance Education Capability in Public Management Education and Training in the Civil Service" funded by PTTAF under Canadian International Development Agency (CIDA);

**WHEREFORE**, to enable all qualified LSP scholars avail of the grant, the Commission hereby **RESOLVES** to authorize LSP scholars to enroll in the MPM Distance Education Program of U.P.

**RESOLVED** finally, to adopt the attached guidelines for the LSP Distance Education Program.

Done this MAY 20 1997

  
CORAZON ALMA G. DE LEON  
Chairman

  
THELMA P. GAMINDE  
Commissioner

  
JOSE F. ERESTAIN, JR.  
Commissioner

Attested by:

  
CARMENCITA GISELLE B. BRINGAS  
Board Secretary III

## **GUIDELINES IN AVAILING LOCAL SCHOLARSHIP PROGRAM THROUGH DISTANCE EDUCATION PROGRAM [LSP-DEP]**

The Civil Service Commission under CSC Resolution No. \_\_\_\_\_ has authorized LSP scholars to enroll in the Master of Public Management (MPM) through Distance Education of the University of the Philippines (U.P.) starting SY 1997-98 and has adopted the following guidelines:

1. The MPM Distance Education Program is open to all LSP scholars who are interested to take up Master of Public Management through the Distance Education Program of U.P. However, priority shall be given to those who are not allowed to pursue the grant on official time.
2. Interested LSP scholars must satisfy the admission requirements of the program as follows:
  - A bachelor's degree or its equivalent from a recognized institution;
  - At least two years work experience;
  - Submission of:
    - A duly accomplished application form
    - Transcript of records;
    - Two letters of recommendation;
  - Passing a graduate admission test.
3. For SY 1997-98, CSC will enroll the first 100 LSP scholars (SY 1997-98) admitted by the University of the Philippines (U.P.).

A maximum number of LSP grantees will be targetted for each school year or academic year.
4. The scholars under the DEP shall be allowed to pursue the grant while reporting to work at the same time. However, agency heads, at their discretion may allow scholars to study on official time on part-time basis (half-days). This will enable scholars to focus in their studies and interact with other students and their respective professors in some scheduled tutorial sessions at designated learning centers. In case scholars shall be required to report to work full-time, agency heads are enjoined to allow scholars to attend tutorial sessions on official time and to give them at least two hours daily to study their learning modules.

For regions without U.P. campus, the CSCRO's shall serve as learning centers of the scholars.

5. If allowed to go on official time on half-days, the scholar shall be required to serve his/her agency for a period of at least one-year and-a-half (1 1/2) years after completion of the grant.
6. Considering that the MPM is equivalent to UPCPA's MPA Plan B, scholars shall complete their course under the DEP within 18 months.
7. Scholars under the DEP shall enjoy the same benefits and privileges given to LSP for masteral degree, and shall be governed by pertinent provisions of CSC MC 26, s. 1996.

*/hrdo-spad: lsp-dep.gld*

**LOCAL SCHOLARSHIP PROGRAM**  
**NUMBER OF WAIT-LISTED LSP SCHOLARS**  
**FOR MASTERAL DEGREE**  
*[1993-1997]*

REGION	1993-1994	1994 - 1995	1995-1996	1996-1997
	WAIT-LISTED	WAIT-LISTED	WAIT-LISTED	WAIT-LISTED
1	1	2	6	1
2	6	1	5	7
3	3	6	4	-
4	2	5	2	3
5	2	-	7	5
6	1	5	6	1
7	2	5	9	4
8	-	3	6	2
9	2	3	6	2
10	-	2	9	4
11	6	6	5	5
12	2	1	7	4
CAR	3	1	1	8
NCR	6	21	30	15
<b>TOTAL</b>	<b>36</b>	<b>61</b>	<b>103</b>	<b>61</b>

/HRDO:WAIT937.WK1

**LOCAL SCHOLARSHIP PROGRAM**  
**NUMBER OF WAIVED LSP SCHOLARS**  
*[1993-1998]*

REGION	1993-1994 WAIVED	1994 - 1995 WAIVED	1995-1996 WAIVED	1996-1997 WAIVED	1997-1998 WAIVED
1	8	6	5	5	-
2	3	4	2	4	-
3	6	3	2	-	-
4	3	3	10	6	1
5	6	8	4	6	-
6	4	30	17	6	2
7	9	6	9	14	5
8	17	4	2	8	1
9	6	5	4	3	1
10	8	15	7	12	8
11	24	33	18	16	2
12	4	5	-	3	-
CAR	37	5	7	10	1
NCR	4	69	40	43	9
<b>TOTAL</b>	<b>139</b>	<b>196</b>	<b>127</b>	<b>136</b>	<b>30</b>

/HRDO:WAIV.WK1