



MC No. 106, s. 2024

**MEMORANDUM CIRCULAR**

**TO :** ALL HEADS OF CONSTITUTIONAL BODIES, DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT, LOCAL GOVERNMENT UNITS, GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS, AND STATE COLLEGES AND UNIVERSITIES

**SUBJECT :** Application Form for Civil Service Examination (CS Form No. 100, Revised 2023)

Pursuant to CSC Resolution No. 2400002 dated 10 January 2024, the CSC has resolved to adopt and prescribe CS Form No. 100, Revised 2023, customized for various civil service examinations, as follows:


- a. Career Service Examination-Professional;
- b. Career Service Examination-SubProfessional;
- c. Fire Officer Examination (FOE);
- d. Penology Officer Examination (POE);
- e. Basic Competency on Local Treasury Examination (BCLTE);
- f. Career Service Examination for Foreign Service Officer (CSE-FSO);
- g. Intermediate Competency on Local Treasury Examination (ICLTE);
- h. Pre-Employment Test;
- i. Promotional Test; and
- j. Ethics-Oriented Personality Test (EOPT).

The customized civil service exam application forms, which are part of CSC Resolution No. 2400002 as Annexes A1 to A10, are available at any CSC Regional/Field Office, or may be downloaded from the CSC Website: [www.csc.gov.ph](http://www.csc.gov.ph).

The customization of the Application Forms is implemented to ascertain continued efficiency in the administration of Civil Service Examinations via the Pen and Paper Test by making it more defined and accurate as a basic tool in gathering information on examination applicants as well as in conveying necessary information about the examination to applicants.

CSC Resolution No. 2400002 was published at The Philippine Star on 04 April 2024 and takes effect on 20 April 2024.

Be guided accordingly.

  
**Atty. KARLO A. B. NOGRALES**  
Chairperson

16 APR 2024

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**Bawat Kawani, Lingkod Bayani**