



MC No. 27, s. 2013

MEMORANDUM CIRCULAR

TO : ALL HEADS OF CONSTITUTIONAL BODIES; DEPARTMENTS, BUREAUS, OFFICES AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS; STATE UNIVERSITIES AND COLLEGES; AND GOVERNMENT OWNED AND CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS

SUBJECT : Career Service Examination for Foreign Service Officer and Grant of Career Foreign Service Officer Eligibility

Pursuant to CSC Resolution No. 1302397 dated October 29, 2013, the Commission shall conduct the Career Service Examination for Foreign Service Officer (CSE-FSO) and shall grant the Career Foreign Service Officer Eligibility (CFSOE) to successful examinees. The first CSE-FSO shall be administered on December 15, 2013.

The CFSOE shall be appropriate for appointment to first and second level positions in the foreign service and to all other first and second level positions in the government, except to positions requiring qualifications in skills or trade test and/or passing the Board or Bar examinations, or those requiring eligibilities provided under other laws, subject to meeting all the qualification requirements of the positions.

The CSC Resolution No. 1302397 shall take effect on December 15, 2013*.


FRANCISCO A. DUQUE III
Chairman

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* CSC Resolution No. 1302397 was published in Manila Times on November 29, 2013.

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In a Race to Serve: Responsive, Accessible, Courteous and Effective Public Service



CIVIL SERVICE EXAMINATION
Career Service Examination for Foreign
Service Officer and Grant of Career
Foreign Service Officer Eligibility

Number: 1302397
Promulgated: 29 OCT 2013

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RESOLUTION

WHEREAS, the 1987 Constitution of the Republic of the Philippines provides that appointment in the career service shall be made only according to merit and fitness, to be determined as far as practicable by competitive examination;

WHEREAS, Republic Act No. 7157 or the Foreign Service Act of 1991 mandates the Board of Foreign Service Examinations (BFSE) to conduct examinations to candidates who may be appointed to the position of Foreign Service Officer Class IV (FSO IV);

WHEREAS, the Department of Foreign Affairs (DFA), through the BFSE, has requested the Commission to develop and conduct again the Foreign Service Officer Examination – Qualifying Test (FSOE-QT) before CY2013 ends and further requested that successful examinees of the FSOE-QT be granted a second level civil service eligibility;

WHEREAS, the Commission, with the mandate to establish a career service for all levels and ranks, prescribes, develops, and conducts civil service examinations as determinants of merit and fitness, assists other agencies of the government to develop and conduct tests;

WHEREAS, the Commission deems it appropriate to grant the request of the DFA, hence, shall develop comparable test with that of the Career Service Examination Professional level, and conduct the examination starting this year and formulate policy on the grant of civil service eligibility to examinees who will pass the test for Foreign Service Officers;

WHEREFORE, the Commission hereby **RESOLVES**, as follows:

1. The Commission shall develop and conduct, in collaboration with the Department of Foreign Affairs and through a Memorandum of Agreement, an examination for Foreign Service Officers which shall be known as the **Career Service Examination for Foreign Service Officer (CSE-FSO)** starting this year;
2. The CSE-FSO, which is similar in content with the Career Service Examination – Professional level, shall be open to all qualified individuals who are interested to join the Foreign Service;
3. The applicants to the CSE-FSO must meet all the qualification and admission requirements set by the CSC and DFA which shall be provided in the Examination Announcement;

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4. The test results which shall meet the conditions of statistically improbable results, based on existing guidelines, shall be withheld; consequently, examinees concerned shall be required to take a validating examination;
5. The Commission shall grant the **Career Foreign Service Officer Eligibility (CFSOE)** to successful examinees; and
6. The CSFOE shall be appropriate for appointment to first and second level positions in the foreign service and all other first and second level positions in the government, except to positions requiring qualifications in skills or trade test and/or passing the Bar or Board examinations, or requiring eligibilities provided under other laws, subject to meeting all the qualification requirements of the positions.


Quezon City.


FRANCISCO T. DUQUE III
Chairman


ROBERT S. MARTINEZ
Commissioner


NIEVES L. OSORIO
Commissioner

Attested by:


DOLORES B. BONIFACIO
Director IV
Commission Secretariat and Liaison Office