



MC No. 19, s, 2006

**MEMORANDUM CIRCULAR**

TO : ALL HEADS OF CONSTITUTIONAL BODIES;  
DEPARTMENTS, BUREAUS AND AGENCIES OF THE  
NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS;  
GOVERNMENT-OWNED AND CONTROLLED  
CORPORATIONS; AND STATE UNIVERSITIES AND  
COLLEGES

SUBJECT : Amendment to CSC Resolution No. 021481 on Recording of  
Services Rendered in Government

In CSC Resolution No. 021481 on the policies and guidelines on the accreditation of government service, only actual services rendered before December 31, 1996 pursuant to defective or without appointments were considered for request for accreditation of government service. However, it has come to the attention of the Commission that there are several requests for the accreditation of service rendered pursuant to defective or invalid appointments and those rendered without any appointment, after the cut-off date of December 31, 1996.

In the interest of fairness and justice, the Commission promulgated CSC Resolution No. 062179, dated December 6, 2006, which amended Section A of CSC Resolution No. 021481. Section A shall now read, as follows:

*"A. Officials and employees who rendered actual services pursuant to defective appointments or without any appointment, except those who have already retired, may request for inclusion of said services in their official service record in the Commission."*

Please be guided accordingly.

  
KARINA CONSTANTINO-DAVID  
Chairperson

December 14, 2006

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**Re: Recording of Services Rendered in the  
Government; Amendment to CSC  
Resolution No. 02-1481**

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**RESOLUTION NO. 062179**

**WHEREAS**, Section 12 (17), Title I, Subtitle A, Book V of the Administrative Code of 1987 (Executive Order No. 292), conferred on the Civil Service Commission the power and function to “*administer the retirement program for government officials and employees, accredit government services and evaluate qualification for retirement*”;

**WHEREAS**, the Commission in Resolution No. 02-1481 dated November 12, 2002, adopted and promulgated the policies and guidelines for the accreditation of government service;

**WHEREAS**, there is a need to revisit Resolution No. 02-1481, as implemented through Memorandum Circular No. 25, s. 2002, due to numerous requests for accreditation of service rendered pursuant to defective or invalid appointments and those rendered without any appointment, after cut-off date of December 31, 1996;

**WHEREAS**, Resolution No. 99-0546 dated March 2, 1999, implemented through Memorandum Circular No. 5, s. 1999, allowed the continuous accreditation of government service of officials and employees regardless of the period the services were rendered;

**WHEREAS**, fairness and justice demand that employees adversely affected by the December 31, 1996 cut-off should be allowed to request the accreditation of services rendered and have the same reflected in their respective service record, provided that they submit the required documentary evidence in support of said request;

**WHEREFORE**, the Commission hereby resolves to amend Section A of Resolution No. 02-1481, which hereinafter shall read, as follows:

“A. Officials and employees who rendered actual services pursuant to defective appointments or without any appointment, except those who have

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JOEMI A. BRILLO  
Board Secretary IV

Commission Secretariat and Liaison Office  
Civil Service Commission

already retired, may request for the inclusion of said services in their official service record in the Commission;"

This amendment shall take effect immediately.


Quezon City, DEC 6 2006

  
KARINA CONSTANTINO-DAVID  
Chairman

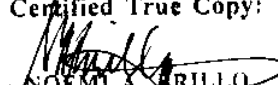
  
CESAR D. BUENAFLOR  
Commissioner

  
MARY ANN Z. FERNANDEZ-MENDOZA  
Commissioner

Attested by:

  
JUDITH D. CHICANO  
Director IV  
Commission Secretariat and Liaison Office

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NOEMI A. BRILLO  
Board Secretary IV  
Commission Secretariat and Liaison Office  
Civil Service Commission